

**Minutes of the Meeting of the
Bossier Parish Library Board of Control
Police Jury Meeting Room, Bossier Parish Courthouse,
Benton, LA, September 20, 2023, 11:00 AM**

The Library Board of Control met in regular and legal session on the 20th day of September 2023, in the Police Jury Meeting Room, Bossier Parish Courthouse, Benton, Louisiana.

Call to Order

President, Mr. Doug Rimmer, called the meeting to order at 11:11 AM. The invocation was given by Mr. Benton, and Mr. Gray led the audience in the Pledge of Allegiance.

Roll Call: Doug Rimmer, Charles Gray, Glenn Benton, Julianna Parks, Bob Brotherton.

Others Present:

Butch Ford, Jerome Darby, Phillip Rogers, Tom Salzer, Mac Plummer, John Ed Jordan, Patrick Jackson, Eric Hudson, Heath Lyles, Stacie Fernandez, Megan Ramos, Julie Gill, Rachel Hauser, Lisa Wilson, Luke Jackson, Felesha Sweeney, Jaketha Farmer, Charmetra Ardoin, William Purdy, Joy Creasong, Karen Hinson, Mary Sanders, Teresa Rice, Connie Dickerson, Marisa Richardson, Clara Anne Madison.

Public Comment

None

Approval of Minutes, Regular Meeting of the September 20, 2023 Library Board of Control Meeting

Mr. Rimmer asked if there were any objections of comments regarding the previous Regular Board meeting minutes.

Charles Gray moved and Glenn Benton seconded the motion to approve the August 16, 2023 Regular Board Meeting Minutes as presented. Motion passed unanimously.

Reports:

- August 2023 Statistics: Patron Count: 25,396; Circulation: 45,119; Computer Usage: 2,738; Programs: 158; Attendance: 2,898; Database Usage: 10,060; e-Circulation:23, 625.

- Bossier City-Shreveport Advocate posted a photo of a weekly gathering of musicians and music-lovers at the Ole Tyme Music Jam at the East 80 Branch.
- Board members were shown an article published in the *Bossier Press Tribune* about a Bossier Parish soldier killed during the Korean War, written by History Center staff member Kevin Flowers.
- Board members viewed selected items from a photographic essay in the *Baton Rouge Advocate*, about a current exhibit at the Old State Museum, “Architecture of Armageddon” that describes the Cold War and displays several items on loan from the History Center.
- Summer reading statistics: 1507 registrations; 600 programs, 19,976 attended.
 Technical Services August balance: \$180,413.16, with 79% of budget spent.
 Usage of streaming services Hoopla and Overdrive continue to rise. The Board was presented a flyer of new titles, DVDs and other materials. A patron note thanked Technical Services for maintaining an excellent digital collection.
- Exterior painting at Tooke is wrapping up and white EIFS is being repaired and re-painted due to cracks.
- Benton’s new windows should be installed next week; then the building will be power washed, painted and EIFS repaired.
- Two air conditioners were replaced at East 80.
- Contractors state completion of the Central Complex by the end of October. Air conditioners are now running.
- Board was given a design for the new History Center.
 It was not in the original plans for the new Central Complex and the current design is scaled down. The budget, estimated at \$1.1 million, will be presented at October 18 meeting. The plan is for it to be completed April 2024. The library tax renewal vote will take place in April 2024.
- Construction of the new Central complex is rapidly progressing. \$1.4 million remains in the budget, with 70%-80% spent.
- Architects Norman Marchive, Inc. inspected sheetrock at the new Central for water and mold damage. New drywall was installed where needed. The library is preparing for opening in January 2024.

Director’s Report:

- Financials

Library Fund

Revenues	\$8,641,720.45
Expenditures	\$4,235,603.74
Ending fund balance	\$7,776,191.46

Charles Gray moved and Bob Brotherton seconded the motion to approval the Library Fund report. Motion passed unanimously.

Construction Fund

Revenues	\$182,243.03
Expenditures	\$3,152,295.50
Ending Fund Balance	\$4,223,697.35

Glenn Benton moved and Charles Gray seconded the motion to approve the Construction Fund report. Motion passed unanimously.

- Town Square Media
A request to authorize hiring the media company for the next 4months, costing \$2000/month.

Juliana Parks moved and Glenn Benton seconded the motion to approve hiring Town Square Media for four months. Motion passed unanimously.

- Felesha thanked the Board for giving her the opportunity to attend New Director Bootcamp in Baton Rouge. She benefited from the training and by forging friendships with fellow directors.
- New Hires: Dawn Miller, Haughton; Callie Graham and Connor McKennan, Bossier Central; Cassidy Wynn, Aulds. Two full-time openings: Aulds and Tooke
- Retirement party was held September 14th for Therita Williams, who had been employed since 2009.
- 2024 budget has been submitted for review to Butch Ford and Stacie Fernandez.
- Police juror Tom Seltzer asked managers if they had requests to expand operating hours. They had not.

Doug Rimmer adjourned meeting at 11:41 AM.