

With our MobilePrint Service™, you can use your personal computer or mobile device to print to the library's printers from anywhere. Submit documents for printing via the PrinterOn mobile app, the web links, or your designated branch email address as provided below. Next, you will stop by that library location to pay for and release them.

MOBILE PRINTING AT YOUR LIBRARY

Remote prints can be sent from 30 minutes before opening until 30 minutes before closing and must be printed within 4 hours of submission. We strongly encourage you to reach out to the branch before your arrival to ensure that your print job(s) are waiting in the queue for printing upon your arrival.

3 WAYS TO MOBILE PRINT:

Send as an Email Attachment

01

There are 2 options for using mobile printing from your email:

Option 1: Login to your email account and email the document(s) to your preferred printer location by typing in the email address of your chosen printer.

This list of emails can also be found on the library's website under the "How Do I..." tab and then by clicking on "Print from Home or Work".

BRANCH:	EMAIL LINK:
Bossier Central Library & Historical Center - Black & White	bppl-bossiercentral-bw@printspots.com
Bossier Central Library & Historical Center - Color	bppl-bossiercentral-color@printspots.com
Aulds Branch - Black & White	bppl-aulds-bw@printspots.com
Aulds Branch - Color	bppl-aulds-color@printspots.com
Benton Branch - Black & White	bppl-benton-bw@printspots.com
Benton Branch - Color	bppl-benton-color@printspots.com
East80 Branch - Black & White	bppl-east80-bw@printspots.com
East80 Branch - Color	bppl-east80-color@printspots.com
Haughton Branch - Black & White	bppl-haughton-bw@printspots.com
Haughton Branch - Color	bppl-haughton-color@printspots.com
Plain Dealing Branch - Black & White	bppl-plaindealing-bw@printspots.com
Plain Dealing Branch - Color	bppl-plaindealing-color@printspots.com
Tooke Branch - Black & White	bppl-tooke-bw@printspots.com
Tooke Branch - Color	bppl-tooke-color@printspots.com

Option 2: Use the QR Code for the printer of your choice to send an email with your prints.

AULDS BRANCH



Black & White



Color

CENTRAL LIBRARY



Black & White



Color

HAUGHTON BRANCH



Black & White



Color

TOOKE BRANCH



Black & White

BENTON BRANCH



Black & White



Color

EAST 80 BRANCH



Black & White



Color

PLAIN DEALING BRANCH



Black & White



Color



Color

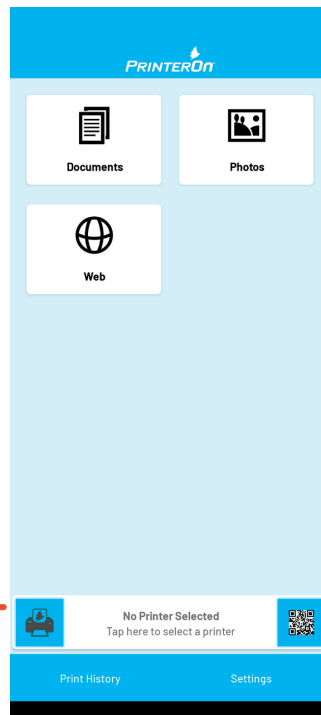
PrinterOn from the Mobile App

02

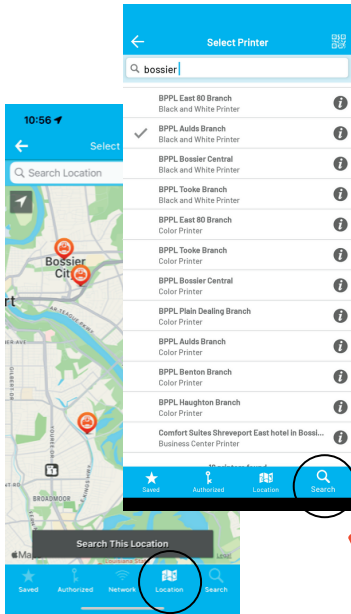
Visit your device's App Store to download the PrinterOn app.



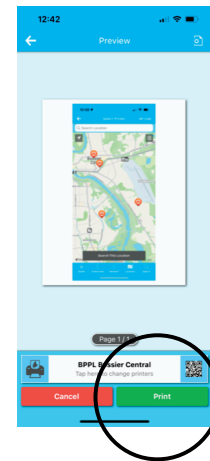
Once downloaded, open the app and tap "No Printer Selected" at the bottom of the screen.



Choose your file type, then select the specific item(s) you want to print. Double-check you've got the right files and printer selected and hit print!



You can choose to search for Bossier Parish Libraries, or use your location to find your library branch of choice.



PrinterOn from the Computer

03

Go to www.bossierlibrary.org and under the "How Do I..." tab click on "Print from Home or Work."

Here you will choose the black & white or color printer, type in your email address, and then browse the files on your computer to find the one you want to print. Click the green print icon when you're ready to submit your print!

Scroll down to the section labeled: **OPTION #1: UPLOAD FILE(S) FROM THE MOBILE PRINT PORTAL** -- it looks like this:

Select the branch you want to pick up your prints from. This will take you to the mobile print portal.

BRANCH:	MOBILE PRINTER LINK:
Bossier Central Library & Historical Center	https://www.printeron.net/bppi/bossiercentral
Aulds Branch	https://www.printeron.net/bppi/aulds
Benton Branch	https://www.printeron.net/bppi/benton
East80 Branch	https://www.printeron.net/bppi/east80
Haughton Branch	https://www.printeron.net/bppi/haughton
Plain Dealing Branch	https://www.printeron.net/bppi/plaindealing
Tooke Branch	https://www.printeron.net/bppi/tooke

Welcome to our Patron Printing service. Print virtually any document or web page from your Internet connected PC to one of our Library printers.

There is no additional software required. Simply follow these steps:

Printer

☒ Black and White Printer
☐ Color Printer

[Details](#)

Your 6 digit release code may be required to retrieve your print job.

User Info

Email address:

Your user information is used to uniquely identify your print jobs.

Use this information to obtain your document in the Library printing facility.

Select Document

File: [Browse...](#)

Browse your computer files to select the document you wish to print.

You may also enter the URL of a web page you want printed.

[How do I print from a mobile device?](#)

[How do I print a boarding pass?](#)

[What types of files can I print?](#)

[?](#) [X](#)

Once processed, you should receive a message stating "Your request has been processed" along with a job reference number.