State of Louisiana's U.S. Treasury **Emergency Rental Assistance Program**

APPLICANT JOURNEY



CREATE A PROFILE

Visit LAStateRent.com and click APPLY NOW to access the Application Portal. You will then be prompted to register with a unique username and password. Once created, you can begin the application process and access your application at any time to check on its status.



COMPLETE THE APPLICATION

The online application allows you to quickly enter information about you and your household, your rental unit, your household income sources, and the COVID-19 financial impact to your household. For a list of documents required and recommended in support of your application, refer to the checklist available on LAStateRent.com. Either a renter or a landlord can start the application process, but both must submit information in order to be eligible. Whichever party (renter or landlord) starts their application first will be required to invite the other to finish their part of the application.



SUBMIT

Once your required documentation is uploaded and your application indicates it is 100% complete, the system will prompt you to submit your application. You will receive a confirmation email following submission. Your landlord will also receive an email notifying them of your application and inviting them to complete the requirements necessary to process your application.



ELIGIBILITY REVIEW

Your application will be assigned to a case manager for review to ensure completeness and accuracy of all required eligibility documentation. Case managers will contact both renters and landlords via application portal to obtain any additional documentation required to complete processing.



APPROVAL NOTIFICATION

When your rental assistance is approved, you will receive an email confirmation detailing the amount to be paid to your landlord on your behalf.



FUNDING

Your landlord will be paid rental assistance on your behalf in the form of an electronic funds transfer or via check.



