

Banning Policy

Approved by: Library Board of Control, Date: Apr 2017; Revised: Mar 2021

Introduction

Bossier Parish Libraries are dedicated to providing a safe, welcoming, and friendly environment for library users. Sharing this environment with others requires that everyone follow the *Appropriate Library Use Policy* established by the Library Board of Control, which is posted in each library location and on the library website.

Regulations

The purpose of banning is to address inappropriate behavior of a library user and to remove the problem individual from the library environment where the public and staff are affected. All bans are system-wide and will be enforced at all library locations.

The police will be called if illegal behaviors are observed and an automatic one-year ban will be imposed.

- **Problem-Corrected Ban**
 - Any person who violates the *Appropriate Library Use Policy* may be banned until the problem is corrected
- **One-Day Ban**
 - Ignoring three warnings about any inappropriate behavior may result in a one-day ban
- **Seven-Day Ban**
 - Violating three one-day bans may incur a seven-day ban
- **One-Month Ban**
 - Violating three seven-day bans may be banned for one month
- **One-Year or Longer Ban**
 - Violating a one-month ban three times may incur a one-year ban

Individuals who repeatedly violate or ignore these regulations after having been previously banned may face longer or permanent bans than indicated in this policy. Repeat offenders need not violate the same rule to be subject to stricter enforcement.

Notification of Ban

Notification of bans longer than one day, may be mailed or handed to the banned person.

Appeals

Anyone who has been banned has the right to appeal the decision. Written appeals to the Director of Libraries must state the reason for reconsideration.