



Job Help for Job Seekers

Once you've located job vacancies, it's time to prepare for the application and interview process. Let us help you stand out from the crowd so you can snag that job!

Résumé Writing, Interview Prep, & Personal Development

Cypress Résumé

Résumés made easy. Cypress Résumé is the simplest, most effective tool for résumé writing in the industry. Cypress Résumé is specifically designed for the non-writer, so that inexperienced applicants can create professional-looking résumés that will stand out in the job market. Cypress Résumé breaks résumé building into 3 simple steps:

1. Enter your data.
2. Complete your job title search.
3. Choose your statements.

Tutor.com

Connect with live experts with real-time tutoring. Submit your résumé and get detailed feedback within 24 hours.

- Adult Education & Career Center available Sunday-Thursday from 10:00am-10:00pm.

Louisiana Jobs & Career Center

Louisiana Jobs and Career Center pulls together resources for those seeking new careers, changing jobs, needing a little extra help preparing for the job market, online one-on-one tutoring and access to free workforce development classes.

Gale Courses

Gale Courses offers a wide range of highly interactive, instructor led courses that you can take entirely online. As a library card holder in good standing, you are entitled to these courses at no cost. Courses run for six weeks and new sessions begin every month.

>>> 2018 New Classes Begin: FEB 14 | MAR 14 | APR 11 | MAY 16 <<<

- **Résumé Writing Workshop** – Discover the secret to transforming your tired, boring résumé into a powerful tool that will get you interviews.
- **Listen to Your Heart, and Success Will Follow** – Design a life that makes you happy by learning how you can use work to express yourself and share your interests and talents.
- **Jump-Start Your Career** – Learn how to use LinkedIn, a free and popular job search and career development tool, and gain the power of the Internet to expand your professional network.
- **Twelve Steps to a Successful Job Search** – World-renowned author and career advisor shows you how to get the job you want quickly and easily in any economy.

Improve your skills with courses in:

- Accounting & Finance
- Business
- Computer Applications
- Design & Composition
- Healthcare & Medical
- Language & Arts
- Law & Legal
- Fundamentals of English, Mathematics, Reading, Writing, and Science
- Technology
- Writing & Publishing

Call, stop by, or visit us online to take advantage of these job help resources. We look forward to helping you stand out in the crowd!

Here's Where You Can Find Us!

Aulds Library Branch

318.742.2337

3950 Wayne Avenue, Bossier City

Benton Library Branch

318.965.2751

115 Courthouse Drive, Benton

Bossier Central Library Branch

318.746.1693

2206 Beckett Street, Bossier City

East 80 Library Branch

318.949.2665

1050 Bellevue Road, Haughton

Haughton Library Branch

318.949.0196

116 West McKinley, Haughton

Plain Dealing Library Branch

318.326.4233

208 E. Mary Lee Ave, Plain Dealing

Tooke Library Branch

318.987.3915

451 Fairview Point Rd, Elm Grove

Bossier

Parish

Libraries

Inform, Educate, Entertain
www.bossierlibrary.org