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HIRER ME!

# Job Help for Job Seekers

Access to these resources is FREE with your library card! Call, stop by, or visit us online to take advantage of these job help resources. We look forward to helping you stand out in the crowd!

## Learning Express Career Preparation

Make your work goals a reality--start a new career or advance in your current field. Learning Express offers entrance and occupation exam preparation resources in the following career fields:

- Allied Health
- Casework
- Culinary Arts
- Firefighting
- Homeland Security
- Law Enforcement
- Legal
- Nursing
- Teaching

## Louisiana Jobs & Career Center

Louisiana Jobs & Career Center pulls together resources for those seeking new careers, changing jobs, needing a little extra help preparing for the job market, online one-on-one tutoring, and access to free workforce development classes.

## Cypress Résumé

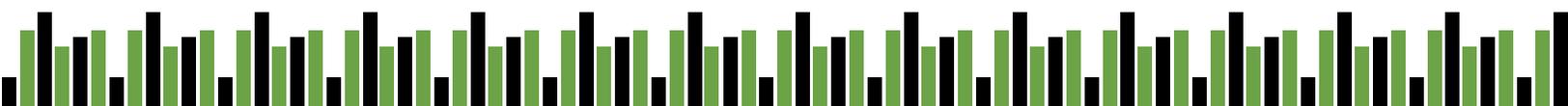
Résumés made easy. Cypress Résumé is the simplest, most effective tool for résumé writing in the industry. This online résumé builder lets you create professional-quality résumés in 3 quick & simple steps:

- Enter your name, contact information, work history, and education
- Specify your job search
- Choose your job statement (from a list of prepared statements designed to make an impact)

## Homework Louisiana/Tutor.com

Not only does Homework Louisiana give you the opportunity to connect with live experts for real-time tutoring, it offers a wealth of job resources such as career aptitude tests, career coaches, and the ability to submit your résumé and receive detailed feedback from experts in the industry.

- Adult Education & Career Center is available Sunday-Thursday from 10:00am-midnight



# Gale Courses

Gale Courses offers a wide range of highly interactive, instructor-led courses that you can take entirely online. Courses run for six weeks and new sessions begin every month. Gale Courses currently offers the following courses directly related to job searching:

- **Résumé Writing Workshop** - Discover the secret to transforming your tired, boring résumé into a powerful tool that will get your interviews.
- **Listen to Your Heart, and Success Will Follow** - Design a life that makes you happy by learning how you can use work to express yourself and share your interests and talents.
- **Twelve Steps to a Successful Job Search** - Sit under the tutelage of a world-renowned author and career advisor as you learn how to get the job you want quickly and easily in any economy.

Enhance your skill-set by taking courses in the following subject areas:

- Accounting & Finance
- Business
- Computer Applications
- Design & Composition
- Healthcare & Medical
- Language & Arts
- Law & Legal
- Fundamentals of Languages, Mathematics, Reading, Writing, & Science
- Technology
- Writing & Publishing

## DigitalLearn

If you are new to computers, haven't used them for a while, are a little unsure and uncomfortable, or just need a bit of a refresher, DigitalLearn has the tools to help you tackle technology at your own pace and gain confidence you need to succeed.

## Pronunciator

Pronunciator is a fun and free way to learn any of 87 languages and/or practice English as a Second Language with self-directed lessons, live teachers, movies, music, and more.

**We have seven locations to serve you throughout Bossier Parish; or visit us online!** [www.bossierlibrary.org](http://www.bossierlibrary.org)

